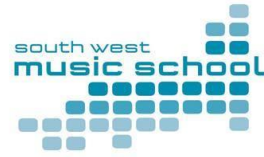


South West Music School

Application Form 2020/21

Guidance Notes



BEFORE YOU START

Please ensure that you have your supporting evidence ready:

Instrumentalists / Vocalists

- Links to two contrasting recordings of you performing / playing that must be hosted online (YouTube, SoundCloud etc)
- A musical reference (word document or pdf files)
- A passport sized photograph of yourself (jpg)

Composers

- Two contrasting scores you have composed (pdf files)
- Links to recordings of the two scores you have composed that must be hosted online (YouTube, SoundCloud etc)
- A musical reference (word document or pdf files)
- A passport sized photograph of yourself (jpg)

To upload these files to the application form, you will need to have a google account. Details of how to create one can be found here <https://accounts.google.com/signup>

If you have any difficulties uploading your files, please email them separately to application@swms.org.uk being sure to save your files in the format <YOURNAME_REFERENCE> <YOURNAME_PHOTO> <YOURNAME_SCORE> as appropriate.

SECTION 2 – STUDENT DETAILS

We require contact details from you in order to send out updates, opportunities and information on upcoming workshops and residencies. We will never pass your details onto any third parties, other than for the purposes of government funding, in which case all data is aggregated and rendered anonymous. No data relating to any one individual will ever be released outside of SWMS.

Applicant mobile number and email address: Our minimum requirement is for the contact details of one parent/guardian. However, it is beneficial to provide contact details covering the applicant if they would like direct contact and updates from SWMS.

For marketing purposes, it is useful for us to know how you heard about South West Music School (e.g word of mouth, recommended by your school or music tutor, Google search etc).

SECTION 3/4 – SCHOOL DETAILS

We need to have as accurate a profile of each student as possible, which is why we ask for your school details. This information may also be relevant to both government and other funders and help us to access further income streams and grant opportunities that will benefit students.

SECTION 5 – INSTRUMENT DETAILS

Instrumentalists / Vocalists: This section gives you the opportunity to list up to four instruments that you play. If you are a vocalist, please list ‘vocals’ as your instrument. It does not matter whether you play one instrument or four – this will not affect the success of your application. There is the option to tick more than one box under ‘tell us about your lessons on this instrument’, as we recognise that some people may receive more than one type of tuition.

Composers: This section gives you the opportunity to list up to two instruments that you play. There is the option to tick more than one box under ‘tell us about your lessons on this instrument’, as we recognise that some people may receive more than one type of tuition.

SECTION 6 – MUSICAL DETAILS

This section is really important. It gives you the opportunity to tell us all about your musical or compositional interests, influences, styles and experiences. Whether you are into classical music or drum ‘n’ bass, funk and soul or rock and pop – we accept musicians and composers from all walks of life and with varied interests. If you’ve ever had your music played on the radio, been invited to perform at a concert, worked with a really brilliant producer or written a score alongside a great composer, we want to know. We want to know about your proudest moments to date, no matter what they are.

SECTION 7 – SUPPORTING EVIDENCE

This is the section where you are required to submit recordings. We accept both video and audio only recordings. All recordings must first be hosted online and then links to the recordings should be copied and pasted into the two boxes provided. Recommended hosts include YouTube, SoundCloud and Bandcamp although other hosting websites will also be accepted. Recordings that are hosted on WeTransfer or YouSendIt will not be accepted, as links expire very quickly.

Instrumentalists / Vocalists: Please upload links to two contrasting recordings of you performing/playing. We are looking for the range of talent you can demonstrate from the recordings you submit. Some of our students play more than one instrument. If this is the case for you, we would like to receive a recording for each instrument. We would also like the recordings to differ in style to one another – for instance, one jazz piece and one classical piece.

Composers: Please upload links to recordings of the two contrasting scores you are submitting as part of your application. These recordings can be either live or Sibelius recordings. We are looking for the range of talent you can demonstrate from the scores and accompanying recordings you submit. We would like the scores (uploaded as pdf files) to be contrasting in style, orchestration, instrument focus (if it has one) and so on. For instance, you might want to submit two sonatas but we would expect them to feature different instruments. **You will need a Google account to do this – see box at the top of the page.**

References: this must be uploaded as a PDF or Word document. **You will need a Google account to do this – see box at the top of the page.** A musical reference can be from anyone who knows you musically. That may be a regular music or composition tutor, the Head of Music at your school or college or someone you have worked with on a music project. We are looking for a

reference from anyone who can vouch for your commitment, enthusiasm, dedication and talent for music. All references need to come from adults that are not related to the applicant.

Passport sized photo: this must be uploaded as a JPEG. **You will need a Google account to do this – see box at the top of the page.** These photos will not be shared with any third parties.

SECTION 8 – AUDITIONS / INTERVIEW

These will be conducted online for both instrumentalists/vocalists and composers.

SECTION 9 – EQUAL OPPORTUNITIES MONITORING FORM

It is a statutory requirement that any person that may become a recipient of public money is required to fill out an equal opportunities monitoring form. This is to enable SWMS to track the diversity of all our students over time. We will never pass your details onto any third parties, other than for the purposes of government funding, in which case all data is aggregated and rendered anonymous. No data relating to any one individual will ever be released outside of SWMS.

Disability and Special Educational Needs: We are very keen to ensure that any barriers to participation in our programmes are removed. In order to help SWMS make this possible and to meet the needs of our students as best as we can, it is important that we receive as much information as possible. If you wish to discuss the applicant's needs with SWMS, please contact Tracy Hill, General Manager on 07970 553794.

SECTION 10 – CONFIRMATION

We have provided a check list to help applicants remember what they need to submit in order for the application to be valid. Failure to submit all of the required attachments may result in your application being invalid.

SECTION 11 – DATA PROTECTION

Our latest privacy policy is available on our website <http://www.swms.org.uk/policies/>

WHAT NEXT?

When you successfully submit your application, you will receive an acknowledgement on screen thanking you for your application. The deadline for submissions is Friday 17 April 2020. Shortlisted applicants will be invited to an online interview/audition in May/June 2020.

If you have any further questions relating to the application process, please contact Tracy Hill, General Manager on 07970 553794.

CONTACTING SWMS

www.swms.org.uk

applications@swms.org.uk

Tel: 07970 553794.